

Parent Forum

Date | Time **11th March 2020 at 10:30am**

Item	Content	Action
1	Welcome	
2	<p>Friends of The Archbishop's School – Mr Gavin Kennett</p> <ul style="list-style-type: none"> • Cheque received from previous Archbishop's community: £10,000 received into school account. £2,000 provided to set up new projects. • Treasurer confirmed £15,000 in Friends Account. This was set up in the late 70's. They wanted to involve parents to help raise money for the school. Money raised was to help purchase a minibus. • Popular activities to raise money are: <ul style="list-style-type: none"> ○ Christmas Fair : usually held 1st Saturday in December, and included theme events, café, parent stall, student stalls, teacher stall. This event usually raised: £3,000 - £6,000 ○ Quiz night. Usually raised £300 - £2,000 ○ Murder Mystery ○ Pamper evenings ○ Auction of Promising (a bidding process) ○ Summer Fair <p>Logistics were organised by parents and some help from the Deputy Head. 1 parent would project manage each event. Mr Kennett is happy to assist.</p>	Volunteers needed to organise events. Please let Amanda Lewis know.
3	<p>Vending Machines</p> <p>Supercuts to supply vending machines, lease hire. Waiting for students to confirm their requests.</p>	
4	<p>Cover</p> <p>Still a large amount of supply teachers being used, however this will be reduced after the Easter holidays once appointments are in place. 13 staff appointments have been made; including Principal Lead, Director of Maths, English Teacher, School Business Manager, Business Studies teacher.</p>	
5	<p>Boys Behaviour training</p> <p>This took place on the inset day (26th February) and was very successful. We are looking at hosting a similar event for other years.</p>	
6	<p>Timetable</p> <p>There will be another timetable change following the Easter holidays. This is happening due to the staff restructure and the curriculum (including resistant materials)</p>	
7	<p>Staff</p> <p>Mr Elliott confirmed he will remain Headteacher until there has been a successful appointment. The process is due to start after Easter with the advert going live next week. The Governors will not appointment until they are confident in the right candidate.</p>	Send Governors Pen Portfolios out with minutes, and add to the website.



8	Toilets The recent concerns have now been actioned with ensuring soap/running water/hand sanitiser is available.	
9	Parent Contribution Scheme This was stopped for the current Year 7. It will be a long process at looking at refunds for parents, starting with year 11 and rolling down the years.	Any concerns, please contact Finance@archbishops.kent.sch.uk
10	Drugs Mr Elliott met with all the Headteachers of Canterbury schools. This is a problem with the area not just The Archbishop's School. There is active grooming with Canterbury and the surrounding area. The Headteachers are looking at a City Wide Campaign and a joined approach to help support students.	
11	App A few parents have trialled the app. Some concerns over timetable issues and attendance. Using the App will be effective once it is running correctly.	Please let Mr Clarke know if you wish to trial the app. Mr Elliott to look at service level agreement.
12	Homework The school is actively looking at each subject. Communication was sent home last week to increase the extra level of homework. Maths homework is received regularly but this isn't consistent with other subjects. There will be Year 11 revision sessions during the Easter holidays.	Mr Clarke to send update. The school to confirm extra intervention for core subjects.
13	Sixth Form Block During the summer holiday, there might be some changes to the location of departments, this may also include the change of location for the Sixth Form area.	
14	Duke of Edinburgh This will not be run by Mr Wiffen and the PE department.	
15	Ofsted There will be a review in 17 months to ensure objectives have been met.	To be discussed at next meeting.
16	Discussion over Chair of parent forums Mr Elliott to attend but not to Chair.	Voting to be held to agree Parent Forum Chair. Agenda points to be agreed prior to next meeting. Please see to Amanda Lewis.

Date of Next Meeting | To be set once COVID-19 isolation has stopped.