



## Parent Forum

Date | Time **9th October 2019 at 12PM**

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### Present

David Elliott, Rachel Meehan, Nicky Loveless, Roger Ollive, Robert Bagley, Sarah Carnell, Afshin Yasrebi, Mark Hill, Vicky Stanley, Joy Fitch

Note taker – Amanda Lewis

### Apologies

Tracey May, Saskia Kyle, Amanda Bradley

Item	Content	Action
1	<b>Welcome and introduction</b> Rachel Meehan has joined The Archbishop's school as Leadership support.	
2	<b>Forum experience</b> RO: 10 years on previous parent association committee. Married to a teacher. Has been a Governor.  Mixture of parents from years 7, 8, 9, 10 and sixth form	
3	<b>Suggestions for meetings</b>	Meet termly Meet during the evenings Set agendas
4	<b>Student Voice</b> RH meet with the students on 8 <sup>th</sup> October. Students put across some nice ideas.  Registration at the end of the day is being reviewed.  Timetable is also being reviewed to shorten lunch to enable an earlier finish.  Would like a homework club.	DE going through a consultation process to change the school day as requested by the students. Move break after P1 and P2 then worship and P3.  Agreed by parents – too long for students to wait for break.
5	<b>Purpose of parent forum</b> To meet and work with our parents. Parents to take ownership and add their items to agendas. Hear parent's opinions. Publish minutes on website.	Parents to decide if they wish for specific teachers to be invited i.e Mr Knoupe re behaviour / Mr Davies re curriculum
6	<b>Changes at The Archbishop's School</b> Mr Elliott arrived in July after Mr Liddicoat had to step down from his role due to ill health.	



	<p>Mr Elliott has been employed by The Education People to support and improve standards until Easter 2020. The school is currently advertising for a new Headteacher, and Mr Elliott will remain our interim Head until the post is filled.</p> <p>We have a new Governing Body with Mrs Stoner as our new Chair of Governors. The Governors meet every month.</p> <p>Teaching and Learning has been reviewed. Teachers are ensuring blue folders are out in every lessons which contains data and learning needs for the lesson, seating plans are in place, lessons are planned well.</p>	
7	<p><b>Curriculum</b> DE – we would like extra vocational subjects to our curriculum including DT / Drama</p> <p>Looking at personalising our curriculum.</p> <p>Worship is scheduled every day. Start with a prayer. We are looking at adding character education during this time.</p> <p>We have added PiXL build up to some students timetable. We have recognised that some students need extra help with core subjects, therefore they have dropped a subject and use this time for additional support.</p> <p>We work closely with a careers adviser who comes into school.</p> <p>Head of English and Head of Maths run interventions during worships for those students who need extra support.</p> <p>We are increasing our Christian Ethos.</p>	Inform parents of exam boards
8	<p><b>Term 1</b> This is the hardest term, with biggest academic changes. They have just returned from 6 weeks off school.</p>	
9	<p><b>Staff Moral</b> There was a nice buzz when staff returned from summer holidays. £1million has been invested from Kent County Council for building improvements and £100,000 for IT. Every member of staff now have their own work laptop.</p> <p>Staff had intensive 2 day training at the start of this term. We would also like to increase staff training throughout the academic year.</p>	



	<p>We have sent staff surveys out this week requesting feedback.</p> <p>Ofsted is due this academic year.</p>	AL to collate feedback
10	<p><b>Parent's Evenings</b> Too far between, too late in the academic year. Systems doesn't work. Parents concerned students don't get appointments with their subject teachers. Parents would like an on-line booking system.</p>	AL to send out all parents evening dates.
11	<p><b>Homework</b> Not consistent. Too light, there should be more. Require better resources. Website should be easier to use and ensure all subjects load their homework requirements on the website. Format needs to be improved.</p>	<p>The website is currently being updated and will be more efficient.</p> <p>Parents to look through website and let us know their opinions and what they would like to see on our new website.</p>
12	<p><b>Open Events</b> We had a great turn out for the Saturday Open Morning and Open Evening. Mr Elliott has welcomed many families for tours during the week. We have seen approx. 250/300 families</p>	
13	<p><b>Communication</b> Parents feel there is and has always been a lack of communication.</p>	
14	<p><b>Sixth Form</b> The dress code was not received well. We now require sixth formers to wear smart wear on Monday, Wednesday and Fridays. Students are required to wear appropriate attire on Tuesdays and Thursday. Some students have decided to wear smart clothes every day.  We require students to be at school all day and every day.  Students, with permission, can leave school site to attend university and external library.  Some sixth form classes are mixed with Year 12 and Year 13</p>	<p>DE meeting with sixth form ambassadors on 11.10.19</p> <p>Sixth Form Opening Evening scheduled for 28<sup>th</sup> November 2019</p>



15	<p><b>Students</b> Pleased with board subjects i.e cooking, PE, science experiments</p> <p>Happy that children feel happy and safe at The Archbishop's School.</p> <p>Everyone should be proud to be part of The Archbishop's School.</p> <p>Classes sizes are good. Approx. 19 to 26 students per class.</p> <p>Year 7 have 4 forms per year.</p> <p>Timetable issues are causing some behaviour concerns.</p>	Timetable being reviewed.
16	<p><b>Fire Drills</b> Mr Elliott not happy with the last drill.</p> <p>Each year will have their separate practice to ensure future drills are conducting more efficiently and safely.</p>	
17	<p><b>Events</b> Dedication Service being held at Canterbury Cathedral on Tuesday 15<sup>th</sup> October at 2pm.</p> <p>Eucharist take place at St Stephen's Church</p>	Communication to be sent on 11.10.19  Publish dates
18	<p><b>Buses</b> Always late. Parents concerned about attendance.</p> <p>Some parents decide to drive their children rather than use buses.</p>	
19	<p><b>Bike Shed</b> Students currently using DT1 to store their bikes.</p> <p>School had to take down the old bike shed due to the poor condition of it.</p> <p>We are resourcing a new bike shed from Hextable Academy, and liaising with our site team to install it.</p>	

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**Date of Next Meeting** | Thursday 21<sup>st</sup> November at 7pm at The Archbishop's School.